



Child Life Guidelines for Donations distributed at
Deaconess Riley Hospital for Children



Thank you for considering the needs of Deaconess Riley Children's Services patients and families. For the safety of the children we must follow strict safety and infection control policies. Please follow these guidelines and procedures when purchasing and/or referring people to Child Life for donations. We have a donation form that asks for the donor's name, address and telephone number; along with a description of the donation. The donor will be acknowledged for his/her generosity through a letter. We appreciate the thoughtfulness of those making donations to our patients and families. Please call the Child Life office if you have any questions, 812-842-3834.

Please remember the following:

- We accept donations for children ages 0-18. **Because our needs are always changing, give us a call before donating.** We would be glad to help you!
- Safety and Infection control standards are priority concerns. Deaconess follows strict standards and policies to protect our patients as well as our visitors.
- Only **NEW** toys are accepted as donations as we pass these along to our patients. We do not accept used toys. Our patient's health and wellness are our priority. Please, no oversized toys. We do not have the storage area to keep items such as these.
- Please use new, child friendly material when making quilts, blankets, pillows or bags for our patients.
- Because of our infection control policy, stuffed/cloth toys, Barbie's, dolls and stuffed animals must be **NEW**. They cannot be used or previously owned.
- Many of our patients have restricted diets; therefore, food and candy cannot be distributed.
- All toys, books, magazines and library materials are checked for safety and compliance with infection control policy and are used at the discretion of the Child Life Staff.
- No latex balloons are allowed for allergy and safety reasons. Mylar balloons are acceptable.
- We do not accept glitter. All craft items donated must be non-toxic and latex free.
- Donations for parents are also accepted. Some items that might be needed would be puzzle books, magazines, gift cards, etc. Please call us if you have other ideas of items parents might be able to use.
- Please contact the number above if you would like to schedule a time to drop your donation off. Child Life or a staff member from Pediatrics will be happy to meet you and accept your donation.
- Before donating, we ask that you refer to our website, www.deaconess.com for a "needs list" or feel free to give us a call to inquire about **current needs** that we may have. We are lucky enough to have many generous groups donate to us but, because of limited storage space we cannot store or accept large donations.
- Monetary donations are accepted and should be made payable to the Deaconess Foundation with a memo stating it is for the use of the Child Life Department/Deaconess Riley Children's Services. Please send to Deaconess Gateway Hospital, 4011 Gateway Blvd., Newburgh, IN 47630, Attn: Lisa Lantaff or Ashley Phillips.