



Relinquishing Privilege Request Form

Please use the following checklist to ensure the appropriate documents are submitted in order to Relinquish Privileges within Deaconess Health System.

Provider Name: _____ **Date:** _____

Locations: ___ Deaconess Hospital (Midtown, Gateway, The Women's Hospital & Cross Pointe)
 ___ Deaconess Henderson Hospital ___ Deaconess Union County Hospital
 ___ Deaconess Gibson Hospital

Relinquishing Privileges

1. I wish to maintain privileges with Deaconess Health System.	☐
2. I wish to relinquish my privileges with Deaconess Health System.	☐

**If provider wishes to maintain privileges with Deaconess Health System.
Please answer and attach appropriate documents.**

A. Relinquishing Privilege Request Form	(This Document)
B. Will Provider be transferring to another department within Deaconess Health System	Yes ☐ NO ☐
C. If transferring to a Department of the Hospital, does the transferring department bill as a department of the Hospital?	Yes ☐ NO ☐
D. Will the provider be practicing outside of Deaconess Health System?	Yes ☐ NO ☐
E. Name of dept., group, agency, organization, etc.:	

**If provider wishes to relinquish privileges with Deaconess Health System.
Please answer and attach the appropriate documents.**

A. Relinquishing Privilege Request Form	(This Document)
B. Last day of seeing patients	Date: _____
C. A letter signed by provider with term date	Relinquishing Date: _____

- If relinquishing privilege form or the appropriate documents are not obtained with the provider's request, the provider will continue to have privileges with Deaconess Health System as long as requirements are maintained.

Deaconess Employed Providers:

- Only Deaconess Health System Employed Providers that have access to a Deaconess email account, please continue to email documents to: `_CredentialedProviderStatusChange`

Providers may send completed documents via email @ medicalstaffoffice@deaconess.com

If you have any questions or concerns, Deaconess Medical Staff Office can be reached by phone at 812-450-2300.