

## EXHIBIT D: Definitions for Core Elements and Electives

### APPLICANT INFORMATION

Name: \_\_\_\_\_ Employee ID: \_\_\_\_\_  
 Credentials: \_\_\_\_\_ Department #: \_\_\_\_\_  
 Job Title: \_\_\_\_\_ RN Hire Date: \_\_\_\_\_  
 Currently enrolled in higher education?  YES  NO Degree: \_\_\_\_\_ Graduation Date: \_\_\_\_\_  
 Future career goals: \_\_\_\_\_

### CORE ELEMENTS

- Core 1: Quality Data Collection
- Core 2: Example of Excellence
- Core 3: Continuing Education
- Core 4: National Nursing Certification
- Core 5: BSN or BS with Major in Nursing
- Core 6: Membership in Professional Nursing Organization
- Core 7: MSN

### ELECTIVE 1: WRITTEN EXEMPLAR

- Submit written Exemplar (1 point)

**Elective # 1: Total Points Earned = \_\_\_\_\_ (MAXIMUM OF 1 POINT)**

### ELECTIVE 2: SUPER TRAINER

- Initiative \_\_\_\_\_ (2 points)
- Initiative \_\_\_\_\_ (2 points)
- Initiative \_\_\_\_\_ (2 points)
- Initiative \_\_\_\_\_ (2 points)

**Elective # 2: Total Points Earned = \_\_\_\_\_ (MAXIMUM OF 8 POINTS)**

### ELECTIVE 3: LEADERSHIP DEVELOPMENT

- Proof of Preceptor Class (1 point)
- Proof of Preceptor update (1 point)
- Associate Preceptor (1 point)
- Co-Preceptor (2 points)
- Active Preceptor (3 points)
- Active Charge Nurse (4 points)
- Completion of Leadership Class (1 point)

**Elective # 3: Total Points Earned = \_\_\_\_\_ (MAXIMUM OF 10 POINTS)**

### ELECTIVE 4: COURSE INSTRUCTOR / CLASSROOM TEACHER

- Original Training/ Instructor Course (1 point)
- Number of Additional Courses Taught = \_\_\_\_\_ | (2 points for each course taught)

**Elective # 4: Total Points Earned = \_\_\_\_\_ (MAXIMUM OF 20 POINTS)**

### ELECTIVE 5: FACULTY INSTRUCTOR/EDUCATOR

- Clinical Teaching Associate (4 points per semester) | Semester: \_\_\_\_\_
- Clinical Teaching Partner (6 points per semester) | Semester: \_\_\_\_\_
- Adjunct Nursing Faculty (10 points per semester) | Semester: \_\_\_\_\_

**Elective # 5: Total Points Earned = \_\_\_\_\_ (MAXIMUM OF 20 POINTS)**

### ELECTIVE 6: NURSING LEADERSHIP / MEMBERSHIP PROFESSIONAL ORGANIZATIONS

- MEMBER of Professional Organization | 1 point x \_\_\_\_\_ = \_\_\_\_\_ (max of 3)
- TASK FORCE/ COMMITTEE for Local Professional Organization | 3 points x \_\_\_\_\_ = \_\_\_\_\_ (max of 6)
- OFFICER for Local Professional Organization | 5 points x \_\_\_\_\_ = \_\_\_\_\_ (max of 10)
- TASK FORCE/ COMMITTEE for National Professional Organization | 6 points x \_\_\_\_\_ = \_\_\_\_\_ (max of 6)
- OFFICER for State or National Professional Organization | 8 points x \_\_\_\_\_ = \_\_\_\_\_ (max of 8)

**Elective # 6: Total Points Earned = \_\_\_\_\_ (MAXIMUM OF 24 POINTS)**

Page Total = \_\_\_\_\_

**ELECTIVE 7: PROFESSIONAL DEVELOPMENT PROGRAM COMMITTEE**

- PDP Unit Ambassador Committee Member (4 points)

**Elective # 7: Total Points Earned = \_\_\_\_\_ (MAXIMUM OF 4 POINTS)**

**ELECTIVE 8: PROMOTION OF SAFETY WITHIN THE WORK ENVIRONMENT**

- Initiative \_\_\_\_\_ (2 points)
- Initiative \_\_\_\_\_ (2 points)
- Initiative \_\_\_\_\_ (2 points)
- Initiative \_\_\_\_\_ (2 points)

**Elective # 8: Total Points Earned = \_\_\_\_\_ (MAXIMUM OF 8 POINTS)**

**ELECTIVE 9: RESEARCH PROJECT**

- Completion of an approved research study and presented project to Research & EBP Council and Nursing Leadership Council (10 points)
- Participation in Research Team or DHI approved research study | 4 points x \_\_\_\_\_ = \_\_\_\_\_
- Data collection of a research study, chart reviews, data entry into electronic source or participates in extensive training | 4 points x \_\_\_\_\_ = \_\_\_\_\_
- Obtaining informed consent from research subjects or participates in general training/education to staff about the study | 2 points x \_\_\_\_\_ = \_\_\_\_\_

**Elective # 9: Total Points Earned = \_\_\_\_\_ (MAXIMUM OF 18 POINTS)**

**ELECTIVE 10: EVIDENCE-BASED PRACTICE (EBP) PROJECT**

- Participates in the development and/or implementation of EBP project and/or member of the EBP team/subcommittee | 2 points x \_\_\_\_\_ = \_\_\_\_\_
- Conducts or participates in a literature review or conducts an appraisal (following established criteria) of the literature that supports the EBP project | 2 points x \_\_\_\_\_ = \_\_\_\_\_

**Elective # 10: Total Points Earned = \_\_\_\_\_ (MAXIMUM OF 6 POINTS)**

**ELECTIVE 11: QUALITY IMPROVEMENT PROJECT**

- QI Participant | 3 points x \_\_\_\_\_ = \_\_\_\_\_
- QI Lead | 5 points x \_\_\_\_\_ = \_\_\_\_\_
- Initiative \_\_\_\_\_ Initiative \_\_\_\_\_
- Initiative \_\_\_\_\_ Initiative \_\_\_\_\_
- Initiative \_\_\_\_\_ Initiative \_\_\_\_\_
- Initiative \_\_\_\_\_ Initiative \_\_\_\_\_

**Elective # 11: Total Points Earned = \_\_\_\_\_ (MAXIMUM OF 15 POINTS)**

**ELECTIVE 12: POLICY & PROCEDURE REVIEW / UPDATE**

- 1 point for every two policies reviewed | 0.5 points x \_\_\_\_\_ = \_\_\_\_\_
- 3 points for every revision of an existing policy & procedure | 3 points x \_\_\_\_\_ = \_\_\_\_\_
- 4 points for writing a new policy & procedure | 4 points x \_\_\_\_\_ = \_\_\_\_\_

**\*\*\*Total must be a whole number/no rounding\*\*\***

**Elective # 12: Total Points Earned = \_\_\_\_\_ (MAXIMUM OF 10 POINTS)**

**ELECTIVE 13: GRAND ROUNDS**

- 1 point for two Grand Rounds attendance | 0.5 points x \_\_\_\_\_ = \_\_\_\_\_

**\*\*\*Total must be a whole number/no rounding\*\*\***

**Elective # 13: Total Points Earned = \_\_\_\_\_ (MAXIMUM OF 6 POINTS)**

**ELECTIVE 14: ADVANCED NURSING DEGREE**

- BSN or BS with major in Nursing (if not used as Core Element) | 8 points
- MSN | 12 points
- Doctorate | 16 points

**\*\*\*Points are not combined/Applicant will obtain highest amount of points for which they qualify\*\*\***

**Elective # 14: Total Points Earned = \_\_\_\_\_ (MAXIMUM OF 16 POINTS)**

**ELECTIVE 15: ENROLLED IN ADVANCED NURSING DEGREE PROGRAM**

Credit Hours | 1 point per credit hours x \_\_\_\_\_ = \_\_\_\_\_

Name of University \_\_\_\_\_

**Elective # 15: Total Points Earned = \_\_\_\_\_ (MAXIMUM OF 24 POINTS)**

**ELECTIVE 16: INFORMATION ARTICLE**

Article submission to the Deaconess Nursing Newsletter | 2 points x \_\_\_\_\_ = \_\_\_\_\_ (max of 10 points)

Submitting an article for publication in a professional journal (10 points)

Article submitted and published in a professional journal (15 points)

**Elective # 16: Total Points Earned = \_\_\_\_\_ (MAXIMUM OF 25 POINTS)**

**ELECTIVE 17: JOURNAL CLUB**

Two Journal Club attendances | 0.5 points x \_\_\_\_\_ = \_\_\_\_\_

Journal Club presentation | 4 points x \_\_\_\_\_ = \_\_\_\_\_

**\*\*\*Total must be a whole number/ no rounding\*\*\***

**Elective # 17: Total Points Earned = \_\_\_\_\_ (MAXIMUM OF 8 POINTS)**

**ELECTIVE 18: ADDITIONAL CONTINUING EDUCATION (CE) HOURS**

1 point for every Five Continuing Education Hours | Number of CE's = \_\_\_\_\_ divided by 5 = \_\_\_\_\_

**\*\*\*Total must be a whole number/no rounding\*\*\***

**Elective # 18: Total Points Earned = \_\_\_\_\_ (MAXIMUM OF 10 POINTS = 50 CE's)**

**ELECTIVE 19: CERTIFICATIONS**

National certification (if not used in CORE) | 3 points x \_\_\_\_\_ = \_\_\_\_\_

Non-national certification not required by job description | 1 point x \_\_\_\_\_ = \_\_\_\_\_ (MAX OF 6 points)

**Elective # 19: Total Points Earned = \_\_\_\_\_ (MAXIMUM OF 9 POINTS)**

**ELECTIVE 20: IN-SERVICES**

In-service A | 1 point x \_\_\_\_\_ = \_\_\_\_\_

In-service B | 2 points x \_\_\_\_\_ = \_\_\_\_\_

In-service C | 4 points x \_\_\_\_\_ = \_\_\_\_\_

In-service D | 5 points x \_\_\_\_\_ = \_\_\_\_\_

**Elective # 20: Total Points Earned = \_\_\_\_\_ (MAXIMUM OF 16 POINTS)**

**ELECTIVE 21: COMMITTEE/ COUNCIL MEMBERSHIP**

\*Please list committee/council name\*

Member of hospital committee, subcommittee, or task force (1 point each) \_\_\_\_\_

Chair of hospital committee, subcommittee, or task force (4 points) \_\_\_\_\_

Member of unit-based council/ committee (1 point each) \_\_\_\_\_

Chair of unit-based council/committee (4 points) \_\_\_\_\_

Member of Nursing Shared Governance Council (2 points) \_\_\_\_\_

Chair-elect of Nursing Shared Governance Council (3 points) \_\_\_\_\_

Chair of Nursing Shared Governance Council (4 points) \_\_\_\_\_

**(Chairs may only count the chair level points, not chair and membership points)**

**Elective # 21: Total Points Earned = \_\_\_\_\_ (MAXIMUM OF 12 POINTS)**

**ELECTIVE 22: COMMUNITY SERVICE**

4 to 7 hours (1 point)

8 to 11 hours (2 points)

12 to 15 hours (3 points)

16 to 19 hours (4 points)

20 to 23 hours (5 points)

24 hours and above (6 points)

**Elective # 22: Total Points Earned = \_\_\_\_\_ (MAXIMUM OF 6 POINTS)**

**ELECTIVE 23: CONTINUOUS RN HOSPITAL SERVICE AT DEACONESS**

- 5 to 9 years (1 point)
- 10 to 14 years (2 points)
- 15 to 19 years (3 points)
- 20 to 24 years (4 points)
- 25 to 29 years (6 points)
- 30 to 34 years (8 points)
- 35 to 39 years (10 points)
- 40 years and above (12 points)

**Elective # 23: Total Points Earned = \_\_\_\_\_ (MAXIMUM OF 12 POINTS)**

**ELECTIVE 24: HEALTH RELATED SPEAKER/ PRESENTER**

- Local Poster Presentation | 2 points x \_\_\_\_\_ = \_\_\_\_\_
- Local Speaker | 5 points x \_\_\_\_\_ = \_\_\_\_\_
- State Poster Presentation (4 points)
- State Speaker (8 points)
- National Poster Presentation (4 points)
- National Speaker (10 points)

**Elective # 24: Total Points Earned = \_\_\_\_\_ (MAXIMUM OF 16 POINTS)**

**ELECTIVE 25: MENTOR**

- Attended Mentor Class (1 point)
- Active Mentor (4 points)

**Elective # 25: Total Points Earned = \_\_\_\_\_ (MAXIMUM OF 5 POINTS)**

**PDP PORTFOLIO SUMMARY TOTALS**

- Bronze: 4 Cores = 40 Electives
- Silver: 5 Cores = 55 Electives
- Gold: 6 Cores = 65 Electives
- Diamond: 7 Cores = 75 Electives

**TOTAL CORE POINTS EARNED: \_\_\_\_\_**

**TOTAL ELECTIVE POINTS EARNED: \_\_\_\_\_**

As verified by PDP Committee members:

Date: \_\_\_\_\_

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